



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, January 20, 2015 – City Council Chambers
12:00 p.m.**

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**WITH Mayor D. Canfield, Councillor R. McMillan, Councillor L. Roussin,  
Councillor S. Smith, Councillor C. Wasacase**

**Regrets: Councillor D. Reynard, Councillor M. Goss**

**Staff:** Karen Brown, CAO, Rick Perchuk, Operations Manager, Lauren D’Argis, Corporate Services Manager, Charlotte Caron, Property & Planning Manager, Heather Kasprick, Legislative Services Manager, Tara Rickaby, Planning Administrator

## **Call to Order**

**Mayor Canfield called the meeting to order and Councillor Roussin read the Prayer.**

**A moment of silence was held following the prayer in respect of the former Councillor Don Pitt who passed away.**

## **Public Information Notices as per By-law Number 144-2007**

**Mayor Canfield then read the following notices:-**

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today’s meeting:-

- Council will amend its 2014 Capital Budget to withdraw funds from the Community Club Reserve in the amount of \$10,520.51 to accommodate a request by Central Community Club
- Council will amend its 2014 Capital Budget to withdraw funds from the Community Club Reserve in the amount of \$10,000.00 to accommodate a request by Evergreen Community Club

## **Confirmation of Minutes**

**1. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

- Regular Meeting held December 16, 2014
- Special Meeting held January 7, 2015

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance.
- Councillor R. McMillan declared an indirect pecuniary interest as it relates to agenda item 6 and 25 regarding OPP 2015 contracted services as his spouse is a member of the Kenora Police Services Board and receives remuneration.

## **Deputations**

There were no deputations.

## **Kenora Public Library Board Appointment**

### **2. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora supports the appointment of Kaila Hales to the Kenora Public Library Board for a term at the pleasure of Council.

## **Post-Election Accessibility Report**

### **3. Moved by R. McMillan, Seconded by C. Wasacase & Carried:-**

That the Council of the City of Kenora hereby receives the legislatively required report in accordance with the Municipal Elections Act regarding the recognition, removal and prevention of barriers identified during the 2014 municipal election process with respect to electors and candidates with disabilities.

## **November 2014 Financial Statements**

### **4. Moved by R. McMillan, Seconded by C. Wasacase & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as November 30, 2014.

## **Northwest Business Centre Q3 & Q4 Report**

### **5. Moved by R. McMillan, Seconded by C. Wasacase & Carried:-**

That Council accepts the 2014 Third and Fourth Quarter report for the Northwest Business Centre.

## **OPP 2015 Contracted Services**

### **6. Moved by C. Wasacase, Seconded by S. Smith & Carried:-**

That Council hereby approves a contract with the Ontario Provincial Police under Section 10 of the Police Services Act for the provision of Policing Services for the period 1 January 2015 through 31 December 2019; and further

That three readings be given to a by-law for this purpose.

**ABSTENTION: Councillor McMillan**

## **2015 Health & Safety Policy Statements**

### **7. Moved by R. McMillan, Seconded by C. Wasacase & Carried:-**

That Mayor and Council hereby approve the City of Kenora Occupational Health and Safety Policy Statement; the City of Kenora Workplace Harassment Policy and the City of Kenora Workplace Violence Prevention Policy.

## **Post-Elections Internet Survey Report**

### **8. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That the Council of the City of Kenora hereby receives the internet voting project mini summary report as prepared by the University of Toronto Munk School of Global Affairs for the 2014 Municipal election.

## **Section 357 Tax Appeals**

### **9. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves Section 357 tax adjustments with potential refunds totaling \$1,164.45.

## **Ski Club PowerPlay Grant Application**

### **10. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves an application to Hydro One PowerPlay on behalf of the Mount Evergreen Ski Club for upgrades to its lighting system; and

That Council hereby approves, pending confirmation of a grant award to the Mount Evergreen Ski Club through the Hydro One PowerPlay grant program, the City to pay for costs incurred up to a maximum of the amount of the grant on the condition that the grant monies and any other applicable costs, be reimbursed to the City upon receipt of those grant monies; and further

That Council hereby approves the following repayment terms for the existing and remaining Ski Club debt owed to the City in the amount of \$9,000 as follows:

- Payment of \$3,000 plus interest in each of 2015, 2016 and 2017, with the dates to be agreed to between the City's Finance Department and the Ski Club;
- Forgiveness of any interest that would have accumulated on the outstanding debt between January 1, 2011 and December 31, 2014;
- Application of interest at a rate of Prime + 2% on the outstanding debt commencing January 1, 2015; and
- Payment terms conditional on the Ski Hill meeting the agreed upon repayment dates and amounts, and failure to do so will result in a retroactive application of interest effective January 1, 2011 in accordance with the Council resolution passed in January 2010.

## **Various Committee Minutes**

### **11. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- November 4 – Kenora Urban Trails Committee
- November 20 – Heritage Kenora; and

That Council hereby receives the following Minutes from other various Committees:

- September 16, October 7 & November 18 – Planning Advisory Committee
- October 30 & November 27 – District of Kenora Home for the Aged Board of Management; and further

That these Minutes be circulated and ordered filed.

## **Central Community Club – 2014 Budget Amendment**

### **12. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council hereby approves an allocation of \$ 10,520.51 to be funded to Central Community Club through the Community Club Reserve for the reimbursement of costs for architectural drawings of a new club house for Central Community Club; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2014 Capital Budget at its January 20, 2015, meeting to withdraw funds from the Community Club Reserve in the amount of \$10,520.51 to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2014 budget for this purpose.

## **Evergreen Community Club – 2014 Budget Amendment**

### **13. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council hereby approves an allocation of \$ 10,000.00 to be funded to Evergreen Community Club through the Community Club Reserve for the reimbursement of costs associated with the complete floor rebuild to the Evergreen Clubhouse; and further

That in accordance with Notice By-law #144-2007, public notice is hereby given that Council intends to amend its 2014 Capital Budget at its January 20, 2015, meeting to withdraw funds from the Community Club Reserve in the amount of \$10,000.00 to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2014 budget for this purpose.

### **Funding Application – Age Friendly Communities**

#### **14. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council authorizes a funding application to the Province of Ontario for the completion of an Age Friendly Community Planning Strategy to support participation and healthy active lifestyle for older adults and all citizens; and further

That Councillor Rory McMillan sit as an active member on the community Steering Committee which has been created to drive this process, which represents all sectors in the community and will report regularly to Council on the activity of the Committee.

### **Funding Application – Health Care Sector Profile/Health Care Campus**

#### **15. Moved by S. Smith, Seconded by C. Wasacase & Carried:-**

That Council of the City of Kenora hereby supports the submission of a request for funding by the Lake of the Woods Development Commission to the Ministry of Northern Development and Mines Northern Communities Investment Readiness Initiative; and further

That this submission is in partnership with the City of Kenora, Lake of the Woods Development Commission and the Lake of the Woods Business Incentive Corporation.

### **Funding Application – Tunnel Island Project**

#### **16. Moved by S. Smith, Seconded by C. Wasacase & Carried:-**

That Council of the City of Kenora hereby approves the submission of a request for funding for the Tunnel Island Project to the Ministry of Northern Development and Mines' Northern Communities Investment Readiness Initiative (NCIR).

### **Water Wastewater Systems Monthly Summary Report – Nov 2014**

#### **17. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby accepts the November 2014 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and Gord St. Denis, Wastewater Treatment Plant Operator.

### **Amend By-law #169-2014 – Agreement of Purchase & Sale (Carlson)**

#### **18. Moved by S. Smith, Seconded by C. Wasacase & Carried:-**

That the Council of the Corporation of the City of Kenora authorizes the Mayor and Clerk to enter into an agreement of purchase and sale of property described as all of the lane between Lot 108 and 109 on Plan M102 designated as Part 1 on 23R-12301, City of Kenora, in the District of Kenora for purchase to at the price of \$0.28/square foot x 1235.06 square feet, for a total of \$345.82 + any applicable taxes, legal and transfer fees; and

That the purchasers – Robert Alfred Carlson and Gweneth Eileen Carlson - be

responsible for all costs associated with the purchase/sale, including a consolidation agreement (if required), registration and fee; and

That an appropriate bylaw be passed for this purpose; and further

That By-law No. 169-2014 be hereby repealed.

### **Transfer & Exchange of Municipal Property (Edwards)**

#### **19. Moved by S. Smith, Seconded by C. Wasacase & Carried:-**

That Council of the Corporation of the City of Kenora declares surplus lands described as Part 1 on Plan 23R 12310; and

That Council authorizes the Mayor and Clerk to enter into an agreement to transfer said lands to Wray J. Edwards and Wendy Edwards, subject to an merger agreement to merge said lands with property described as M56 LOT 103 PCL 39039 & PT RD ALLOW DES AS RP 23R8255 PART 1 PCL 39040; and

That Council authorizes the Mayor and Clerk to enter into a transfer agreement with CJ Edwards & Son Ltd, or current owner, to accept into the inventory of municipal highways Parts 2,3,6 8 and 9 on Plan 23R 12310; and

That the Mayor and Clerk are authorized to enter into an agreement with CJ Edwards & Son Ltd, or current owner, to release an easement over Parts 4,5 and 7 on Plan 23R 12310; and further

That the applicable by-laws be adopted for this purpose.

### **Rogers Communications Lease Renewal – Valley Dr Water Tower**

#### **20. Moved by S. Smith, Seconded by L. Roussin & Carried:-**

That the Council of the City of Kenora hereby authorizes the Mayor and Clerk to execute an agreement, amended per the comments by the Municipal Solicitor, between the City and Rogers Communications Inc. for the property described as Location 16V Partly described as Part 1 Plan 23R 5391 and Part 1 23R 4334; and

That Rogers Communications Inc. be responsible for a portion of the cost of the legal review and preparation of the document; and

That the lease agreement shall take effect August 1, 2014 and extend until August 1, 2019, with the addition of two five year terms commencing August 1 2024 and ending July 31, 2029 and commencing August 29, 2029 and ending July 31, 2034; and further

That bylaw number 129-2014 be hereby repealed; and further

That three readings be given to a by-law for this purpose.

## **Norman Park Spray Park/Splash Pad Proposal – Kenora Rotary**

### **21. Moved by S. Smith, Seconded by L. Roussin & Carried:-**

That Council of the Corporation of the City of Kenora supports the Rotary Club of Kenora's 100<sup>th</sup> Anniversary project, for 2019, for the location of an accessible Spray Park / Splash Pad in the City of Kenora's Norman Park, and further

That the City of Kenora accepts the asset once complete and maintains it into the future for all citizens of Kenora and visitors.

## **Urban Trails Committee – Terms of Reference**

### **22. Moved by S. Smith, Seconded by L. Roussin & Carried:-**

That the Council of the City of Kenora hereby approves the revised Terms of Reference for the Kenora Urban Recreational Trails Committee; and

That three readings be given to a by-law to adopt the Terms of Reference for the Kenora Urban Recreational Trails Committee; and further

That By-law #12-2010 be hereby repealed.

## **Transfer of Federal Infrastructure to City of Kenora – Keewatin Wharf**

### **23. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora authorizes the Mayor and Clerk to execute a bylaw for a grant agreement with the Minister of Fisheries and Oceans Small Craft Harbours Branch; and further

That the funding be allocated to the Keewatin Wharf Reserve fund, to be drawn from through the capital budgeting process.

## **Transfer of Municipal Property (Petri)**

### **24. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That the Council of the City of Kenora hereby declares a lot abutting 527 River Street and described as PLAN 18 BLK 80 N OF LOT 2, as surplus to the needs of the municipality; and further

That the purchaser must make formal application to purchase the lands; and further

That it will be the responsibility of the applicant's solicitor to ensure that the legal description is valid and can be used to convey the lands; and that if a survey is required, the City of Kenora will issue instructions; and further

That in accordance with the Notice By-law, arrangements be made to advertise the sale of the subject lands for a two week period; and further

That once the advertising process has been completed, Council give three readings to a by-law to authorize the sale of land to Tina Petri being the property owner, as a lot addition (consolidation via merger agreement) with consideration of the appraised



value as established by Century 21 – Reynard Real Estate, plus survey and all other associated costs.

### **Approval of By-law**

#### **25. Moved by C. Wasacase, Seconded by S. Smith & Carried:-**

That the following By-law be now read a **First & Second Time**, and approved in its present form and presented for **Third & Final** Reading:~

**#2-2015** - To approve a contract with OPP for Policing Services

**ABSTENTION: Councillor McMillan**

### **Approval of By-laws**

#### **26. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That the following By-laws be now read a **First & Second Time**, and approved in their present form and presented for **Third & Final** Reading:~

**# 1-2015** - To confirm the proceedings of Council

**# 3-2015** - To amend the 2014 Capital Budget (Central Community Club)

**# 4-2015** - To amend the 2014 Capital Budget (Evergreen Community Club)

**# 5-2015** - To authorize an agreement of Purchase and Sale with Carlson

**# 6-2015** - To sell a portion of Municipal Property to Edwards

**# 7-2015** - To transfer land and release an easement with CJ Edwards & Son

**# 8-2015** - To execute a lease agreement renewal with Rogers Communications

**# 9-2015** - To approve Terms of Reference for the Urban Trails Committee

**#10-2015** - To transfer the Keewatin Wharf to the City of Kenora

### **Announcements**

#### **The following was highlighted by Council:**

- 1.** Councillor Wasacase read a release regarding the introduction of a Managed Alcohol Program in Kenora.
- 2.** A fundraising event will be held this Saturday at First Baptist Church in support of the Fellowship Centre operations. Councillor Wasacase thanked the community for their support of the Fellowship Centre.
- 3.** "Thrive Saskatoon" conference will be held at the end of June. Kenora is sending a panel of staff to speak on "the reinvention of a Northwestern Ontario mill town". This is a great opportunity for us to showcase how Kenora has rebranded themselves and how we continue to grow.
- 4.** The Keewatin Curling Club will be hosting the Travellers Provincial Mens playdowns which will include Olympic gold medal players in February. Councillor Smith summarized the magnitude of the event and encouraged everyone to watch as many games as possible. This is a large event for Kenora to host and the organizers of the event were thankful to City staff for their assistance.
- 5.** Council highlighted the many partnerships and volunteers in our community for all the events that keep moving our City forward.



**Close of Meeting**

**27. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That this meeting be now declared closed at 12:40 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2015**

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**Mayor**

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**City Clerk**